



The Assumption Primary School

Bathurst

Canteen Policy

February 2017

Preamble:

The Assumption School canteen reflects to students the value that the school puts on healthy eating practices. The school canteen is an integral part of the school and as such will illustrate and complement classroom programmes. As well as an educational role, it has an important service, social and cultural role.

The school canteen will aim to:

- Provide an enjoyable, nutritious and attractively presented selection of food and drink at reasonable prices.
- Help reduce health risk factors by encouraging the development of good eating habits consistent with dietary guidelines for children and adolescents.
- Provide foods recommended by the School Canteen Association.
- Develop an appreciation of the social, ethnic and cultural aspects of food.
- Provide students with practical learning experiences about making healthy choices.
- Function as an efficient business enterprise.
- Provide a financial contribution towards school resources if possible.
- Demonstrate high standards in hygiene in relation to the preparation, storage and serving of food at the canteen.
- Adhere to WHS practices, procedures and protocols.
- Encourage courtesy and consideration for others
- Provide an opportunity for parents and the community to be involved in the students' educational environment.

Policy Document

A copy of this policy and supporting documentation will be on permanent display in the canteen.

Date for Implementation: February 2017

Date for Review February 2019

Signed

Dated

3rd February, 2017

We are a nut free canteen.





General Housekeeping Guidelines

POLICY

Workers in leadership/supervisory positions are responsible for enforcing good housekeeping practices as it is recognised that poor housekeeping creates hazards, which can lead to incidents and injuries in the workplace.

Good housekeeping practices will be adhered to at The Assumption School at all times, including the following practices:

- Work areas, storage areas and amenities will be kept and maintained in a clean and hygienic manner;
- Fire escapes, other doors, stairwells, aisles, walkways, corridors and other means of access and egress are to be kept clear and unobstructed at all times;
- Safety signs, fire extinguishers/hoses and emergency exits must never be obstructed;
- Portable equipment is to be returned to appropriate storage facilities after use. Material stored in open areas shall be stored in a tidy manner and in appropriate containers. Material or tools removed from their storage should be returned upon completion of the task for which they were removed;
- All spills must be cleaned up immediately and cleaning material disposed of correctly;
- Kitchens should be kept tidy and clean. Spills should be cleaned immediately. Microwave ovens and other cooking facilities should be cleaned after use as appropriate;
- Bathrooms should be kept tidy and monitored to ensure they are so. When cleaning is required this should be reported to the appropriate person, and all cleaning should be undertaken by persons utilising appropriate personal protective equipment;
- Electrical cords, hoses and pipes are not to be placed in areas or used in such a way where they may be subjected to damage or cause a trip hazard;
- Personal protective equipment shall be maintained in good working order. When not in use, personal protective equipment is to be stored in a clean and hygienic manner;
- Work shall be carried out in an area suitable configured and of a suitable size for the activity, so as not to cause accident or injury;
- All rubbish should be disposed of as soon as possible and placed in correct bins;
- Compressed air and fire hoses must not be used for any housekeeping activity or for dusting down clothing.

Housekeeping should be performed on a daily basis as part of normal work practices or at the end of each work shift.

Responsibility for Implementation of this Policy

Responsibility for the implementation of the policy rests with [insert the name and position of the relevant person]. Responsibility includes the development of appropriate procedures for the implementation of this policy, an annual program of action to ensure implementation, and monitoring as necessary.

Date Implemented: February 2017

Date for Review: December 2019

Suggested References

www.healthykids.com.au/content/Canteens.pdf